

Seal:

Ministry of Health of the Russian Federation
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APPROVED

By Order of the Ministry of Health
of the Russian Federation
dated December 30, 2015 No. 1028

CHARTER
of Federal State Budgetary Educational Institution of Higher Education
“North-Western State Medical University named after I.I. Mechnikov”
under the Ministry of Health of the Russian Federation

SAINT PETERSBURG
2015

1. General Provisions

1.1. Federal State Budgetary Educational Institution of Higher Education “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation (hereinafter referred to as the “University”) is a federal state budgetary educational institution of higher education, implementing higher education academic programs, further professional education programs, as well as the basic professional degree programs of postgraduate medical education and pharmaceutical education as part of internship studies (hereinafter also referred to as “internship programs”) in accordance with the license for educational activities.

1.2. The University was established by reorganization in the form of a merger of the state educational institution of higher professional education “St. Petersburg State Medical Academy named after I.I. Mechnikov” under the Ministry of Health and Social Development of the Russian Federation (hereinafter referred to as “SEI HPE SPbSMU named after I.I. Mechnikov”) and the state educational institution for additional professional education “St. Petersburg Medical Academy of Postgraduate Education of the Federal Agency for Health and Social Development” (hereinafter referred to as “SEI APE SPbMAPE”) in accordance with the order of the Ministry of Health and Social Development of the Russian Federation No. 609 dated 23.06.2011.

SEI HPE SPbSMU named after I.I. Mechnikov was founded in 1907 by academician V.M. Bekhterev as the medical faculty of the Psychoneurological Institute. In 1916, a private Petrograd University was established at the Psychoneurological Institute, renamed in 1918 in the 2nd Petrograd State University. In March 1920, as a result of the reorganization, the medical faculty of 2nd Petrograd State University was transformed into the State Institute of Medical Knowledge, and in April 1930 it was renamed to the 2nd Leningrad Medical Institute. In 1936, the 2nd Leningrad Medical Institute was merged with the Medical University-Hospital named after I.I. Mechnikov. In 1946, the 2nd Leningrad Medical Institute was renamed to the Leningrad State Sanitary and Hygienic Medical Institute (Order of the Council of Ministers of the USSR No. 140077 dd. 20.12.1946). In 1994, the St. Petersburg State Sanitary and Hygienic Medical Institute was renamed to St. Petersburg State Medical Academy of the Ministry of Health and Medical Industry of Russia (order of the State Committee of Russia for Higher Education No. 586 dd. 15.06.1994, order of the Ministry of Health and Medical Industry of Russia No. 127 dd. 23.06.1994). In 1995, the St. Petersburg State Medical Academy was named after I.I. Mechnikov (order of the Ministry of Health of the Russian Federation No. 13 dated 17.01.1997).

In accordance with the order of the Government of the Russian Federation No. 1300-r dated 10.09.2008 SEI HPE SPbSMU named after I.I. Mechnikov was under the jurisdiction of the Ministry of Health and Social Development of the Russian Federation.

SEI APE SPbMAPE was founded in 1885 as the Clinical Institute of Grand Duchess Elena Pavlovna (Regulation on the Clinical Institute of Grand Duchess Elena Pavlovna, approved by the State Council on 18.05.1885). In 1918, the institute became subordinate to the People’s Commissariat of Education of the RSFSR as the Soviet Clinical Institute for the Advanced Training of Physicians (Decree of the Council of People’s Commissars of the RSFSR No. 3905 dd. 04.06.1918), which was later renamed the State Clinical Institute for the

Advanced Training of Physicians (Decree of the Council of People's Commissars of the RSFSR dd. 02.03.1922), and in 1924 – the State Institute for the Advanced Training of Physicians (SIFATP). On the basis of the Decree of the Presidium of the Supreme Soviet of the USSR dd. 16.12.1935, the State Institute for the Advanced Training of Physicians was renamed to the State Order of Lenin Institute for the Advanced Training of Physicians named after S.M. Kirov, and on the basis of the Decree of the Presidium of the Supreme Soviet of the USSR dd. 31.05.1985 – to the State Order of Lenin and the Order of the October Revolution Institute for Advanced Training of Physicians named after S.M. Kirov, which, in accordance with the order of the Council of Ministers – the Government of the Russian Federation No. 662-r dated 16.04.1993, was renamed to the St. Petersburg Medical Academy of Postgraduate Education.

In accordance with the order of the Government of the Russian Federation No. 1300-r dated 10.09.2008, SEI APE SPbMAPE was under the jurisdiction of the Ministry of Health and Social Development of the Russian Federation.

The University is the successor of SEI HPE SPbSMU named after I.I. Mechnikov and SEI APE SPbMAPE.

By order of the Government of the Russian Federation No. 1286-r dated 19.07.2012, the University is assigned to the jurisdiction of the Ministry of Health of the Russian Federation.

By order of the Ministry of Health of the Russian Federation No. 280 dated 27.09.2012, the University was renamed to the Federal State Budgetary Educational Institution of Higher Education “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation.

1.3. Official name of the University:

full name: Federal State Budgetary Educational Institution of Higher Education “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation;

abbreviated name: FSBEI HE NWSMU named after I.I. Mechnikov under the Ministry of Health of Russia;

in English: North-Western State Medical University named after I.I. Mechnikov.

1.4. University address: 41 Kirochnaya Street, St. Petersburg, 191015, Russian Federation.

1.5. The founder of the University is the Russian Federation. The powers of the Founder are exercised by the Ministry of Health of the Russian Federation (hereinafter referred to as the “Ministry”). The Ministry in relation to the University is the chief controller of budget funds.

The Ministry and the Federal Agency for State Property Management (hereinafter referred to as the Federal Property Management Agency) exercise the powers of the owner in relation to federal property under the operational management of the University within the procedure and within the limits established by the applicable law of the Russian Federation.

1.6. The University carries out its activities in accordance with the Constitution of the Russian Federation, federal laws, decrees and orders of the President of the Russian Federation, resolutions and orders of the Government of the Russian Federation, regulatory legal acts of federal executive bodies in the established area and this charter.

1.7. The University is a legal entity – a state-financed institution (non-profit organization) established in accordance with the law of the Russian Federation, has segregated property in federal ownership and assigned to it on the basis of operational management, independent balance sheet, personal accounts with the territorial bodies of the Federal Treasury for accounting of federal budget funds and funds, received from income-generating activities in the currency of the Russian Federation and accounts in foreign currency, open in accordance with the law of the Russian Federation, may, on its own behalf, acquire property and personal non-property rights, bear duties, be a plaintiff and defendant in court.

1.8. The university has a round seal with the image of the State Emblem of the Russian Federation with its full name in Russian and the name of the Ministry, its own emblem, as well as seals, stamps, letterheads with its name.

1.9. The university is free to establish its own structure, with the exception of the establishment, reorganization and liquidation of branches. The activities of the structural divisions of the University are regulated by the provisions on structural divisions adopted by the Academic Board of the University and approved by the rector of the University.

1.10. The following structural units are a part of the University: faculties, departments, laboratories, research institutes, educational, methodical and medical and diagnostic divisions, institutes, centers, clinics, polyclinics, hostels, administrative and household, production and other units.

1.11. The university does not have branches and representative offices.

The branches of the University are established, reorganized and liquidated by the Ministry in coordination with the federal executive body, which exercises the functions of developing state policy and statutory regulation in the field of education.

The university can open and close representative offices.

Information on branches and representative offices is included in this charter.

1.12. The university can receive public accreditation in various Russian, foreign and international organizations.

1.13. The University has the right to voluntarily join and unite in associations (unions) that are established and operate in accordance with the law of the Russian Federation.

The University has the right to establish non-profit organizations in accordance with the procedure established by the law of the Russian Federation and this charter.

1.14. In accordance with the procedure established by the law of the Russian Federation, the University is responsible for the safety of documents (managerial, financial and economic, personnel and others), ensures their use and storage in the prescribed manner.

1.15. The charter of the University, all amendments and addenda thereto are approved by the Ministry and are subject to state registration in the manner established by the law of the Russian Federation.

1.16. Compliance with the provisions of this charter is mandatory for all employees and students of the University.

1.17. The university ensures the transparency and accessibility of information and documents specified in Part 2 of Article 29 of the Federal Law of No. 273-FZ dd. 29.12.2012 “On Education in the Russian Federation” (hereinafter referred to as the Federal Law on

Education). These information and documents, including a copy of this Charter, if they are not classified as state and other secret protected by law in accordance with the law of the Russian Federation, shall be posted on the official website of the University on the Internet and updated within ten business days from the date of their development, receipt or introduction of relevant amendments thereto.

1.18. The activities of the University are regulated by local regulations adopted in accordance with the law of the Russian Federation, and this charter.

2. Subject, objectives and activities of the University

2.1. The activities of the University are aimed at:

- 1) training of personnel in higher education academic programs, further professional education programs, as well as the basic professional degree programs of postgraduate medical education and pharmaceutical education in internships in accordance with the needs of society and the state;
- 2) creating conditions for the preparation by the scientific, academic and teaching staff of theses for the degree of Doctor of Sciences in doctoral programs of the University and the preparation of theses for the degree of Candidate of Sciences by persons assigned to the University;
- 3) conducting scientific research, experimental developments, as well as the dissemination of modern scientific knowledge in Russian society;
- 4) improving the primary health care, specialized, including high-tech, medical care for the population.

2.2. The main objectives of the University are:

- 1) meeting the needs of the individual in intellectual, cultural and moral development through higher education and further professional education in the chosen field of professional activity, as well as postgraduate medical and pharmaceutical education in internship;
- 2) meeting the needs of society and the state in qualified health care specialists and top-qualification academic and teaching staff;
- 3) developing biomedical and pharmaceutical sciences through scientific research and creative activities of academic and teaching staff and students, the use of the results obtained in the educational process and health service practices;
- 4) professional training, retraining and advanced training of specialists with a degree in medical and pharmaceutical fields, as well as top-qualification academic and teaching staff;
- 5) development and implementation of the latest scientific achievements, new diagnostic and treatment methods developed by the University;
- 6) preservation and multiplication of moral, cultural and scientific values of society.

2.3. The main activities carried out by the University at the expense of the federal budget funds, including within the framework of the state assignment established by the Ministry, are:

- 1) educational activities on the implementation of higher education programs,

further professional education programs, the basic professional degree programs of postgraduate medical education and pharmaceutical education, as well as activities for the training of academic staff as part of doctoral studies in accordance with the law of the Russian Federation within the framework of the state assignment given by the Ministry;

2) scientific activity in terms of basic, exploratory and applied scientific research in accordance with the law of the Russian Federation;

3) activities related to legal protection and use of intellectual property in accordance with the law of the Russian Federation;

4) activities on the circulation of narcotic drugs, psychotropic substances and their precursors, cultivation of narcotic plants (in terms of the circulation of narcotic drugs, psychotropic substances included in the II and III lists of narcotic drugs, psychotropic substances and their precursors subject to control in the Russian Federation);

5) medical activities in terms of providing the population with specialized, including high-tech, medical care in the volumes established by the Ministry;

6) pharmaceutical activities carried out in the field of circulation of medicinal products for human use, for ensuring the medical, diagnostic and educational processes of the University (manufacture of medicinal products, storage of medicinal products, transportation of medicinal products, distribution of medicinal products to the structural divisions of the University);

7) procurement, storage, ensuring security and clinical use of donated blood and its components to support the University's medical activities;

8) activities related to the use of infectious disease agents, including the placement, operation, maintenance and storage of equipment and other material and technical equipment necessary to carry out this type of activity;

9) activities related to sources of ionizing radiation and short-acting radioisotopes, including counting their operating time, placement, operation, maintenance and storage;

10) veterinary activities, including the maintenance, breeding and preparation of laboratory animals for biomedical research;

11) carrying out sanitary and anti-epidemic (preventive) activities at the University;

12) activities related to the disposal of medical and biological waste;

13) maintenance and operation of data computing systems and material and technical resources necessary for the implementation of educational, scientific, medical and other activities of the University;

14) activities related to the maintenance and operation of vehicles under the operational management of the University;

15) publication and distribution of scientific, educational, methodological, reference materials and other printed materials containing the results of the University's activities carried out at the expense of the federal budget;

16) activities related to the provision of services for the organization of fitness, sports, cultural and entertainment events for students and employees of the University;

17) protection of information constituting a state secret, as well as other information protected by law in accordance with the tasks assigned to the University and within its competence;

18) activities on mobilization training, civil defense, prevention and control of

emergencies in accordance with the law of the Russian Federation.

2.4. In order to ensure more efficient organization of its activities, the University in accordance with the law of the Russian Federation on the basis of paid services agreements concluded with legal entities and individuals, including as part of the implementation of state programs of the Russian Federation, federal and departmental targeted programs, has the right to carry out the following types of income-generating activities:

1) educational activities on the implementation of higher education programs, further professional education programs, the basic professional degree programs of postgraduate medical education and pharmaceutical education, as well as activities for the training of academic staff as part of doctoral studies in accordance with the law of the Russian Federation in excess of the state assignment given by the Ministry;

2) provision of paid additional educational services not provided for by relevant academic programs and federal state educational standards;

3) scientific activity in terms of conducting academic research work in excess of the state assignment given by the Ministry;

4) activities related to the exercise of rights to the intellectual property created by the University in accordance with the law of the Russian Federation;

5) providing the necessary scientific and methodological assistance to organizations of all forms of incorporation (with the exception of federal executive bodies, state authorities of constituent entities of the Russian Federation and local governments) in the practical application by them of the research and development results of the University;

6) holding and organizing fairs, exhibitions, symposia, conferences, including with the participation of foreign legal entities and individuals;

7) provision of accommodation services, the right to use utilities and household services in hostels, as well as the provision of hotel services to persons arriving at the University in the framework of educational and scientific activities;

8) catering services and the sale of food products produced and purchased using the funds from income-generating activities for students, patients and employees of the University;

9) rendering multiple copying services, replication of training, educational and methodical, information and analytical and other materials;

10) medical activities in terms of providing primary health care, specialized, including high-tech, medical care using the funds generated from compulsory medical insurance;

11) provision of paid medical services outside the scope established by the Ministry and medical care provided using the funds generated from compulsory medical insurance;

12) pharmaceutical activities carried out in the field of circulation of medicinal products for human use, using the funds received from income-generating activities, for ensuring the medical, diagnostic and educational processes of the University (manufacture of medicinal products, storage of medicinal products, transportation of medicinal products, distribution of medicinal products to the structural divisions of the University);

13) publishing and printing activities in accordance with the activity profile of the University using the funds received from income-generating activities;

14) organizing and arranging study placement and practical training for citizens in

the Russian Federation and abroad, sending them for training outside the territory of the Russian Federation as part of the University's activities;

15) provision of medical and biological waste disposal services;

16) organization and conduct of preclinical studies of medicinal products for human use and clinical trials of medicinal products for human use, clinical trials of medical goods in accordance with the law of the Russian Federation.

2.5. The University performs works and provides services at prices established in accordance with the law of the Russian Federation.

2.6. Paid educational services cannot be provided instead of educational activities, financed using the federal budget allocations.

2.7. The University may, in excess of the established state assignment, as well as in cases specified by federal laws, within the established state assignment, perform works, provide services related to its main activities provided for by this Charter for citizens and legal entities for a fee and on the same terms and conditions when providing the same services.

2.8. In cases established by the law of the Russian Federation, the University may engage in activities determined by this Charter only on the basis of a special permit (license) and accreditation obtained in the prescribed manner (if such accreditation is mandatory).

3. Admission to the University

3.1. Admission to the University for studies is arranged in accordance with the law of the Russian Federation, this Charter and annual admission rules developed by the University, adopted by the Academic Board and approved by the rector of the University.

3.2. Citizens of the Russian Federation, as well as citizens of foreign countries, as well as stateless persons are admitted to the University in accordance with the law of the Russian Federation.

3.3. The University obligatorily provides persons who are entitled to receive education of certain levels and areas and have applied for admission to study (hereinafter referred to as "intending students"), a copy of the license for educational activities in academic programs for which admission is organized, as well as a copy of the accreditation certificate for each of the fields of study (areas of specialization), which gives the right to issue documents on education and (or) qualification according to the standard established by the federal executive body that performs the functions of developing state policy and statutory regulation in the field of education.

3.4. The number of persons admitted to the first year of study at the University, including all levels of professional education, for getting education at the expense of a subsidy for the financial support for the fulfilment of a state assignment, is determined in accordance with the state assignment approved by the Ministry and developed on the basis of admission control figures established in accordance with the law of the Russian Federation.

3.5. The University has the right to arrange targeted admission within the established control figures of admission for studies at the expense of budgetary appropriations from the federal budget within the quota established by the Ministry, on the basis of agreements on targeted admission with the federal state body, state authority of the

constituent entity of the Russian Federation, local government body, state (municipal) institution, unitary enterprise, state corporation, state company or business entity, in the authorized capital of which there is a share of the Russian Federation, a constituent entity of the Russian Federation or a municipal entity, in order to assist them in training personnel in the appropriate field.

3.6. In accordance with the law of the Russian Federation in the field of education, the University has the right to conduct training in excess of the established control figures for the admission of students under the relevant contracts with payment for the cost of training by legal entities and (or) individuals, including foreign citizens and stateless persons.

3.7. Admission to study at the University under higher education academic programs is carried out separately under bachelor's degree programs, specialist's degree programs, master's degree programs, postgraduate training programs for academic and teaching staff, residency programs on a competitive basis, unless otherwise provided by the law of the Russian Federation.

Admission to study at the University under bachelor's degree programs and specialist's degree programs, is arranged on the basis of the results of a unified state exam, unless otherwise provided by the law of the Russian Federation.

Admission to study under bachelor's degree programs and specialist's degree programs of persons with secondary vocational or higher education is arranged based on the results of entrance tests, the form and list of which is determined by the local regulatory act of the University.

Persons who have higher medical education and (or) higher pharmaceutical education under specialist's degree programs and master's degree programs are allowed to get education under postgraduate training programs for academic and teaching staff, residency programs.

Persons with higher medical education and (or) higher pharmaceutical education may be admitted to get education under the internship programs.

Admission for training in master's degree programs, postgraduate training programs for academic and teaching staff, residency programs, internship programs is arranged based on the results of entrance tests conducted by the University independently.

Applicants seeking enrollment to get education under higher education programs are entitled to submit to the University's admissions committee information on their individual achievements, the results of which are taken into account when making an admission decision.

The conditions of admission for studies in the basic professional degree programs shall guarantee the observance of the right to education and enrollment from among those who have the appropriate level of education, the most capable and prepared for studies in the academic program of the appropriate level and the appropriate field of activity.

Admission for studies in further professional education programs, as well as to places with payment for education by individuals and (or) legal entities is arranged on the terms determined by local regulations of the University in accordance with the law of the Russian Federation.

The final date for admission to the University for studies in internship programs is September 1, 2016.

3.8. Foreign nationals and stateless persons are entitled to higher education, further professional education, as well as postgraduate medical and pharmaceutical education in internship at the University at the expense of the budgetary appropriations from the federal budget, budgets of the constituent entities of the Russian Federation or local budgets in accordance with international treaties of the Russian Federation, federal laws or a quota established by the Government of the Russian Federation for the education of foreign citizens in the Russian Federation, as well as at the expense of individuals and legal entities in accordance with agreements on the provision of paid educational services.

The procedure for selecting foreign citizens for getting education within the specified quota, as well as the requirements for them, are established by the federal executive body that performs the functions of developing state policy and statutory regulation in the field of education.

3.9. Admission, examination, certification and appeal commissions are established to conduct admission for studies, entrance exams and certification tests and enrollment at the University, the formation procedure, composition, powers and activities of which are regulated by local regulations of the University.

The chairman of the admissions committee is the rector of the University. The work of the admissions committee and paperwork is organized by the executive secretary of the admissions committee, who is appointed by the rector of the University.

4. Educational activities of the University

4.1. The University implements higher education academic programs, further professional education programs and internship programs in accordance with the license for educational activities.

The internship programs are implemented in accordance with the law in the field of health protection until the expiration of the regulatory deadlines for the completion of these academic programs by persons admitted for such studies.

4.2. The educational process at the University is organized as intramural form of study, extramural form of study or mixed attendance mode, taking into account the needs, capabilities of the person and depending on the volume of compulsory classes of a teacher with students.

Forms of education and forms of learning under the basic professional degree programs for each level of education, area of specialization and field of study are determined by the relevant federal state educational standards, educational standards, unless otherwise established by the Federal Law on Education.

The forms of education under further professional degree programs are determined by the University, unless otherwise established by the law of the Russian Federation.

4.3. The terms for obtaining professional education are established by federal state educational standards, taking into account various forms of training, educational technologies and features of certain categories of students.

The terms for completion of further professional degree programs are determined by the academic program and (or) the agreement on education.

4.4. The organization of the educational process at the University is regulated by

the schedule of classes and the academic program.

The schedule of classes should provide for a break of sufficient duration to allow the students to have meals.

4.5. At the University, the academic year for students of intramural form of study and mixed attendance mode, interns, residents and graduate full-time students begins on September 1 and ends according to the curriculum for a specific areas of specialization and fields of study.

The Academic Board of the University has the right to postpone the start of the academic year, but not more than for 2 months.

The start and end dates of the academic year for students of extramural form of study are established by the curriculum.

4.6. For students of intramural form of study and mixed attendance mode, holidays are organized in the academic year with a total duration of at least 7 weeks, including at least 2 weeks in winter.

For postgraduates and residents in the academic year, holidays with a total duration of at least 6 weeks are organized.

4.7. Academic studies at the University are held in the form of lectures, consultations, seminars, practical exercises, laboratory work, test papers, colloquiums, independent work, research work, practical training, end-of-year papers, graduation theses.

4.8. Studies at the University are conducted in Russian.

Education can be obtained in a foreign language in accordance with the academic program and in the manner established by the law of the Russian Federation on education and local regulations of the University.

4.9. The assessment of the degree and level of completion by students of the academic programs is arranged at the University by conducting current monitoring of academic performance, midterm assessment of students and state final examination.

4.10. The regulation on conducting current monitoring of academic performance and midterm assessment of students is adopted by the Academic Board of the University and approved by the rector of the University.

4.11. Students may be granted academic leave in the manner and on the grounds established by the federal executive body that performs the functions of developing state policy and statutory regulation in the field of education.

4.12. Students who have fulfilled all the requirements of the curriculum are allowed to state final examination.

4.13. The state final examination of a graduate of the University is mandatory for obtaining a document on education and qualifications and is carried out after the student has completed the basic professional degree program of higher education in full.

4.14. In accordance with the established procedure, the University issues to persons who have passed the state final examination, documents on higher education and (or) qualifications, certified by the seal of the University.

4.15. Persons who have completed the postgraduate training programs for academic and teaching staff and have defended the scientific and qualification work (dissertation) for the degree of candidate of sciences in accordance with the procedure established by the law of the Russian Federation are awarded the degree of candidate of sciences in the corresponding

specialty of scientists and a diploma of a candidate of sciences.

4.16. Persons who have not passed the final examination or received unsatisfactory results during the final examination, as well as persons who have completed part of the academic program and (or) expelled from the University, are given a certificate of education or a period of study according to the model established by the local regulatory act of the University.

A graduate of the University or a person expelled from the University before the end of the full term of study, is given an original document on education from the personal file, which was submitted by him/her upon admission to the University. A certified copy remains in the personal file.

4.17. Practical training of persons receiving higher medical education or higher pharmaceutical education at the University, as well as further professional education, is arranged through their participation in medical activities or pharmaceutical activities in accordance with the academic programs and organized in accordance with the law of the Russian Federation on education at the facilities of structural clinical divisions of the University, as well as in medical organizations in which the structural divisions of the University are located (clinical sites), and in organizations engaged in the production of medicines, organizations engaged in the production and manufacture of medical products, pharmacy organizations, forensic institutions and other organizations engaged in activities in the field of health protection of the population.

5. Scientific activity of the University

5.1. The University carries out fundamental, exploratory and applied scientific research, as well as experimental developments in all areas in the field of biomedical and pharmaceutical sciences.

5.2. Areas of scientific research approved by the University's Academic Board are approved by order of the University rector.

The structural divisions and research teams of the University annually submit to the Academic Board of the University for approval the topics of research work carried out in accordance with the scientific topics of departments and research teams.

5.3. The University, together with third-party organizations, can carry out scientific and educational projects, scientific research and experimental developments, as well as other joint activities on a contractual basis.

5.4. The University may involve employees of third-party organizations, and employees of the University may be engaged by a third-party organization on a contractual basis to participate in educational and (or) scientific activities.

5.5. In order to carry out scientific activities taking into account the academic programs and topics of scientific research of the University and scientific organizations and other organizations engaged in scientific (research) activities, staffing support for scientific research, as well as the involvement of students in scientific research under the guidance of academic specialists, laboratories may be created at the University in the prescribed manner to ensure the implementation of scientific (research) and (or) scientific and engineering activities by these organizations.

5.6. The scientific activities of the University are managed by the Vice-Rector in the relevant area, who annually submits to the Academic Board of the University a report on the scientific activities of the University.

5.7. Scientific activities carried out by the University are financed in accordance with the procedure established by the law of the Russian Federation, regardless of the financing of educational activities of the University.

6. Medical activities of the University

6.1. The medical activity of the University is carried out on the basis of a license for medical activities at the facilities of the structural clinical divisions of the University in accordance with the law of the Russian Federation, this charter and local regulations of the University.

6.2. The medical activities of the University are financed in accordance with the procedure established by the law of the Russian Federation, regardless of the financing of the educational activities of the University.

6.3. The medical activities of the University are managed and controlled by the Vice-Rector in the relevant area, who annually submits to the Academic Board of the University a report on the medical activities of the University.

6.4. As part of the medical activities of the University, at the facilities of the structural clinical divisions of the University, in accordance with the law of the Russian Federation on education, practical training is carried out for persons receiving higher medical education or higher pharmaceutical education at the University, as well as further professional education.

7. Organization of activities and management of the University

7.1. The university has autonomy, which means independence in the implementation of educational, medical, scientific, administrative, financial, economic and international activities and the adoption of local regulations in accordance with the law of the Russian Federation and other regulatory legal acts of the Russian Federation, this charter, and is responsible for its activities to each student, society and state.

7.2. Management of the University is arranged in accordance with the law of the Russian Federation and this charter on the basis of a combination of the principles of unity of command and collegiality.

7.3. The sole executive body of the University is the rector of the University, who exercises current management of the University.

7.4. The Rector manages the University on the principles of unity of command and bears personal responsibility for the quality of teaching of students, compliance with financial discipline, reliability of accounting and reporting, the safety of property, land and other material assets under the operational management of the University, based on the right of permanent (unlimited) use and on other grounds, observance of the labor rights of University employees and the rights of students, protection of information constituting a state secret, as well as compliance with and following the laws of the Russian Federation.

7.5. The rector of the University is elected from among the candidates agreed by the assessment commission of the Ministry, by secret ballot by delegates of the general meeting (conference) of employees and students of the University (hereinafter – the Conference) for a period of up to 5 years based on the results of discussing the programs of applicants in accordance with the law of the Russian Federation. The candidate elected is the candidate who received more than 50 percent of the votes of the Conference delegates who took part in the vote. If none of the candidates received the number of votes necessary for the election, then the elections are declared invalid.

7.6. After the election of the rector of the University, an employment contract for a period of up to 5 years is concluded with him/her in accordance with the procedure established by the law of the Russian Federation.

7.7. The terms, procedure for the election of the rector of the University, the procedure for nominating candidates for the post of rector and the requirements for them are determined by the regulation adopted by the Academic Board of the University.

7.8. The positions of the rector of the University and vice-rectors may be taken by persons no older than 65 years of age, regardless of the term of employment contracts. Persons holding these positions and reaching the age of 65 years shall be transferred with their written consent to other positions corresponding to their qualifications.

On the proposal of the Academic Board of the University, the Ministry has the right to extend the period for the rector's holding his/her position until he/she reaches the age of 70, unless otherwise provided for by the law of the Russian Federation.

A fixed-term employment contract is concluded with the vice-rectors of the University. The term of the fixed-term employment contract concluded with the vice-rector cannot exceed the term of office of the rector.

On the proposal of the Academic Board of the University, the rector has the right to extend the tenure of vice-rector, head of the branch (institute) until they reach the age of 70.

7.9. The rector of the University independently solves all issues of the University's activities, except for those assigned to the exclusive competence of the Conference and the Academic Board of the University.

7.10. The rector cannot hold concurrently other paid managerial positions (except for academic and research and methodological leadership) both inside and outside the University. The rector cannot perform his duties as a second job.

7.11. If there is a vacant position of the rector of the University, the performance of the rector's duties is assigned to a person determined by the Ministry. While, the election of the new rector of the University should be held no later than 6 months from the date when the post of rector of the University became vacant.

7.12. Rector of the University in accordance with the law of the Russian Federation and this Charter shall:

- 1) manage the educational, scientific, administrative, financial, medical, international and other activities of the University;
- 2) ensure the implementation of the decisions of the Conference and the Academic Board of the University;
- 3) organize the work of the governing bodies of the University and its structural units, taking into account the decisions of the Conference and the Academic Board of the

University;

- 4) submit to the Academic Board of the University proposals on the structure of the University, as well as on amendments to the structure of the University;
- 5) approve the provisions on the structural divisions of the University;
- 6) allocate duties among vice-rectors;
- 7) determine the powers of the University's management, approve the job descriptions of University employees, except for the powers and job descriptions of the President of the University, and approve the staffing table of the University;
- 8) suspend decisions of academic boards of faculties/institutes (divisions) of the University if they are not in compliance with the law of the Russian Federation or this charter;
- 9) require early re-election of members of the Academic Board of the University;
- 10) without power of attorney act on behalf of the University, represent it in relations with state and judicial bodies, legal entities and citizens;
- 11) dispose of the University's property and funds in accordance with the procedure established by the law of the Russian Federation, open personal accounts with the bodies of the Federal Treasury and foreign exchange accounts with credit organizations;
- 12) issue powers of attorney, sign contracts, agreements, including employment contracts, issue orders, decrees and other local acts, take incentive measures and impose disciplinary punishments;
- 13) exercise other powers provided for by the law of the Russian Federation and this charter.

7.13. The Ministry as a federal executive body exercising the functions and powers of the founder of the University shall:

- 1) approve the University's charter, amendments and addenda thereto;
- 2) conclude an employment contract with the rector of the University elected in the manner established by the law of the Russian Federation and this charter, remove the rector from his/her post in cases provided for by the law of the Russian Federation;
- 3) enter into and terminate the employment contract with the President of the University, elected by the Academic Board of the University in the manner prescribed by this Charter;
- 4) exercise other powers established by the law of the Russian Federation.

7.14. Collegial governing bodies at the University are the Conference, the Academic Board of the University, as well as other collegial governing bodies provided for by this charter.

7.15. The manner and procedure for the election of delegates to the Conference, the representational quotas of all categories of employees and students of the University, as well as the terms and procedure for the convening and work of the Conference are determined by the Academic Board of the University, taking into account the proposals of all categories of employees and students. At the same time, the representational quota of members of the Academic Board of the University should be no more than 50 percent of the total number of delegates to the conference from among employees and students of the University.

The Conference shall be chaired by a presiding officer elected by a simple majority of the Conference delegates. Decisions of the Conference shall be deemed adopted if more than 50 per cent of delegates present at the Conference constituting Employees and Students

of the University voted for them, if at least two-thirds of the list of delegates of the Conference constituting Employees and Students of the University attended.

The voting form (open vote, secret ballot) shall be determined by the Conference delegates, unless otherwise provided by the law of the Russian Federation and this Charter.

The conference is convened as necessary by decision of the rector of the University or the Academic Board of the University.

7.16. Conference shall:

- 1) elect the rector of the University;
- 2) elect the academic board of the University;
- 3) on the proposal of the academic board of the University solve other most important issues of the University's activities;
- 4) exercise other powers provided for by the law of the Russian Federation, this charter and local regulations of the University.

7.17. The general management of the University is carried out by an elected representative body – the Academic Board of the University.

7.18. The Academic Board of the University includes the rector, who is its chairman, the president of the University, vice-rectors, as well as by decision of the Academic Board of the University – deans of faculties. Other members of the Academic Board of the University are elected at the Conference by secret ballot.

7.19. The representational quotas in the Academic Board of the University from structural divisions and students are determined by the Academic Board of the University.

7.20. Representatives of structural divisions and students shall be considered elected to or withdrawn from the Academic Board of the University if more than 50 per cent of delegates present at the Conference voted for the relevant decision, provided that at least two thirds of the list of delegates are present. The structure of the Academic Board of the University is approved by the order of the rector of the University.

The academic secretary of the University is appointed from among the members of the Academic Board of the University, by order of the rector of the University for the term of office of the Academic Board. The academic secretary organizes the preparation of meetings of the Academic Board of the University, monitors the implementation of its decisions, coordinates the interaction of the Academic Board and the structural divisions of the University in accordance with the powers of the Academic Board of the University.

7.21. In the event of dismissal (expulsion) from the University of a member of the Academic Board of the University, he/she shall automatically be withdrawn from the Academic Board of the University.

7.22. The term of office of the Academic Board of the University is 5 years.

7.23. Early re-election of members of the Academic Board of the University is carried out at the request of at least half of its members, as well as by decision of the Conference.

7.24. Meetings of the Academic Board of the University are held at least once every 2 months.

The procedure for organizing the work of the Academic Board of the University, holding its meetings and making decisions is determined by the regulations for the work of the Academic Board of the University.

7.25. Members of the Academic Board of the University have the right to make proposals on the plan and content of the work of the Academic Board of the University.

7.26. Meetings of the Academic Board of the University are eligible if more than 50 percent of University Academic Board members attend them.

7.27. The decisions of the Academic Board of the University are made by a simple majority vote and take effect immediately after they are signed by the Chairman of the Academic Board of the University.

7.28. The decisions of the Academic Board of the University are brought to the attention of employees and students at the University.

7.29. The Academic Board of the University shall:

1) make decisions on convening of the Conference, as well as on other issues related to its holding;

2) consider the proposals of the rector of the University on the establishment and liquidation of structural divisions of the University engaged in educational and scientific (research) activities;

3) determine the main promising directions for the development of the University, including its educational, scientific and medical activities;

4) annually review the plan of financial and economic activities of the University and hear a report on its implementation;

5) review and make decisions on issues of educational, scientific, medical, financial and economic activities, as well as on issues of international cooperation of the University;

6) determine the timing and procedure for the election of the rector of the University, the procedure for nominating candidates for the post of rector and the requirements for them;

7) in accordance with the law of the Russian Federation and local acts of the University, elect the deans of the University faculties, heads of departments of the University, hold a competition for filling the post of professor;

8) cancel decisions of academic boards of faculties/institutes (divisions) of the University if they are not in compliance with the law of the Russian Federation or this charter;

9) establish the post of president of the University, determine the procedure for election and elect the president of the University;

10) consider issues of nomination of academic and teaching staff of the University for the assignment of academic titles;

11) consider issues of awarding employees and students of the University with government awards and granting them honorary titles of the Russian Federation;

12) award honorary titles (statuses) of the University on the basis of provisions approved by the Academic Board of the University;

13) award University Prizes for scientific work and pedagogical activities;

14) consider the nomination of students and postgraduates for scholarships of the President of the Russian Federation and the Government of the Russian Federation;

15) adopt local acts regulating the main issues of the University's activities;

16) approve the provisions governing the issues of scholarship support for students of the University in accordance with the law of the Russian Federation;

17) on the proposal of faculties, approve their curricula;

18) exercise other powers provided for by the law of the Russian Federation, this charter and local regulations of the University.

7.30. By decision of the Academic Board of the University, the post of President of the University can be established.

The President of the University is elected at a meeting of the Academic Board of the University by secret ballot by a simple majority of the total number of members of the Academic Board for a term of 5 years.

A person taking a position of President of the University, as a rule, shall have experience in the position of rector of the University.

Combining the posts of rector and president of the University is not allowed.

7.31. The President of the University carries out activities in accordance with the regulation on the President of the University, adopted by the Academic Board of the University. The President of the University, in agreement with the rector of the University, exercises the following powers:

- 1) participates in the activities of the governing bodies of the University;
- 2) participates in the elaboration of the University development concept;
- 3) represents the University in relations with state bodies, local authorities, public and other organizations;
- 4) participates in solving issues of improving the educational, scientific, medical, financial, economic, international and other activities of the University;
- 5) exercises other powers provided for by the Regulation on the President of the University.

7.32. Vice-rectors directly manage a certain type of activity of the University in accordance with the orders and instructions of the rector of the University and the official duties approved by the rector.

The assignment of responsibilities among other managers directly subordinate to the rector of the University is established by order of the rector of the University.

7.33. In accordance with the Federal Law on Education, the University may have a board of overseers, a governing board, a supervisory board and other collegial governing bodies.

The structure, procedure for the formation, term of office and competence of the specified governing bodies of the University, the procedure for making decisions and speeches on behalf of the University are established by the charter of the University.

7.34. The University can establish advisory bodies in various areas of activity. The procedure for the establishment and activities, composition and powers of these advisory bodies are determined by the provisions adopted by the Academic Board of the University.

7.35. In order to take into account the opinions of students, parents (legal representatives) of minor students and teachers on issues of University management and when the University adopts local regulations affecting their rights and legitimate interests, at the initiative of students, parents (legal representatives) of minor students and teachers, the following bodies can be established at the University:

- 1) students' councils (council of students) and councils of parents (legal representatives) of minor students (councils of parents).

The structure, procedure for formation, terms of office and competence of the council

of students and parent council, as well as the procedure for their decision-making are determined by the provisions approved by the rector of the University;

2) trade unions of students and (or) employees of the educational organization (representative bodies of students, representative bodies of employees) (hereinafter – trade unions).

The structure, procedure for forming a trade union, terms of office, procedure for making decisions by the trade union and other issues related to the activities of the trade union are determined by the charter of the trade union, approved in accordance with the procedure established by the law of the Russian Federation.

7.36. At faculties, in institutes, as well as in other educational (scientific and educational) and research divisions, collegial management bodies are elected that carry out general management of these structural divisions – academic boards of faculties/institutes (divisions) of the University.

The academic board of the faculty/institute (division) of the University includes the dean of the faculty/director of the institute and heads of departments. Other members of the academic board of the faculty/institute (division) are elected by the general meeting of the academic and teaching staff and students of the faculty/institute (division) of the University with the participation of the rector of the University or its representative and students of the University by secret ballot. The number of elected members of the academic board of the faculty/institute (division) of the University is established by the general meeting of the academic and teaching staff and students of the faculty/institute (division) of the University.

The list of nominees for the elected part of the academic board of the faculty/institute (division) of the University, submitted for consideration by the general meeting of the academic and teaching staff and students of the faculty/institute (division), is formed by the Academic Board of the University taking into account the proposals of the general meeting of the academic and teaching staff and students of the faculty/institute (division) of the University. At the same time, the representational quotas in the academic board of the faculty/institute (division) of the University of students are determined by the academic board of the faculty/institute (division).

Representatives of structural divisions and students of the faculty/institute (division) of the University are considered elected to the academic board of the faculty/institute (divisions) or withdrawn from it, if more than 50 percent of those present at the general meeting of the academic and teaching staff and students of the faculty/institute (division) voted for them subject to participation in the general meeting of the academic and teaching staff and students of the faculty/institute (divisions) at least two third of the payroll of academic and teaching staff and students of the faculty/institute (division).

The chairman of the academic board of the faculty/institute (division) of the University is the dean of the faculty/director of the institute (head of the structural division).

The decision on election to the academic board of the faculty/institute (division) of the University is made by the Academic Board of the University. The Academic Board of the University may delegate to the general meeting of the academic and teaching staff and students of the faculty/institute (division) of the University the authority to elect members of the academic board of the faculty/institute (division) of the University.

The procedure for the formation, terms and powers of the academic board of the

faculty/institute (division) of the University is determined by the regulation on the academic board of the faculty/institute (division) of the University, approved by the Academic Board of the University.

7.37. The Academic Board of the University may delegate its individual powers to the academic board of the faculty/institute (division) of the University. Decisions of the academic board of the faculty/institute (division) of the University can be suspended by the rector of the University and canceled by the decision of the Academic Board of the University.

7.38. The faculty, which is part of the University, is headed by the dean, elected by the Academic Board of the University by secret ballot for up to 5 years from among the most qualified and authoritative specialists who meet the qualification requirements established by the law of the Russian Federation, and approved by order of the rector of the University.

The procedure for electing the dean of the faculty is determined by the local regulatory act of the University, approved by the rector of the University.

7.39. The position of the director of the institute, which is part of the University, is filled in the manner established by the law of the Russian Federation.

7.40. The department is headed by a senior official elected by the Academic Board of the University by secret ballot for a term of up to 5 years from among the most qualified and authoritative specialists who meet the qualification requirements established by the law of the Russian Federation, in the appropriate field and approved by order of the rector of the University.

The procedure for electing the head of the department is determined by the local regulatory act of the University, approved by the rector of the University.

7.41. If branches or representative offices are established at the University, their activities are directly managed by directors appointed by the order of the rector of the University from among the candidates who meet the qualification requirements established by the law of the Russian Federation.

The director of the institute, the dean of the faculty, the head of the department, the director of the branch and the director of the representative office are personally responsible for the performance results of the structural division.

8. University employees and students

8.1. The rights and obligations of all categories of employees and students of the University are determined by the law of the Russian Federation, this charter, the internal labor regulations of the University, the internal regulations of students of the University, collective agreement and other local acts of the University.

8.2. Students at the University include undergraduates, interns, residents, post-graduate student and attendees.

Undergraduates are persons studying under bachelor's degree programs, specialist's degree programs, master's degree programs.

Undergraduates are provided with a student ID card and a student grade record of a standard form, free of charge.

Post-graduate students are persons studying under postgraduate training programs for

academic and teaching staff.

Attendees are persons studying under further professional degree programs, as well as persons enrolled in the preparatory departments of the University, unless otherwise established by the Federal Law on Education.

Residents of the University are persons studying in residency programs.

Interns of the University are persons studying in internship programs.

8.3. A personal file is maintained for each student of the University, the procedure for maintaining which is determined in accordance with the law of the Russian Federation.

8.4. University students have the right to:

- 1) participate in the discussion and resolution of issues related to the activities of the University, including through public associations and governing bodies of the University;
- 2) use the library and information resources, educational, production, scientific facilities of the University free of charge in the manner established by local regulations of the University;
- 3) take part in research work, scientific events, conferences, symposia;
- 4) publish their works in the University's publications on a free of charge basis;
- 5) appeal the orders and decrees of the University in the manner established by the law of the Russian Federation;
- 6) receive moral and (or) material incentive for special achievements in studies and active participation in the research and social work of the University;
- 7) receive education as part of the federal state educational standard, federal state requirements for individual curricula in the manner provided for by local regulations of the University;
- 8) receive social support and incentive measures provided for by regulatory legal acts of the Russian Federation, local regulatory acts of the University;
- 9) other rights stipulated by the law of the Russian Federation, this charter and local regulations of the University.

8.5. Students shall:

- 1) conscientiously master the academic program, fulfil the individual curriculum, including attending the training sessions provided for by the curriculum or individual curriculum, independently prepare for classes, perform tasks given by teachers within the framework of the academic program;
- 2) comply with the requirements of this charter, internal regulations, rules of residence in hostels and other local regulations of the University;
- 3) take care of the preservation and strengthening of their health, strive for moral, spiritual and physical development and self-improvement;
- 4) respect the honor and dignity of other students and employees of the University, not create obstacles to the education of other students;
- 5) take care of the property of the University, the library collection, keep classrooms, premises and other territories of the University clean and in order;
- 6) perform other duties stipulated by the law of the Russian Federation, this charter, local regulations of the University;
- 7) fulfil other obligations stipulated by the law of the Russian Federation, this charter and local regulations of the University.

8.6. Scholarships to students of the University are established in accordance with federal laws, decrees and orders of the President of the Russian Federation, decrees and orders of the Government of the Russian Federation.

The scholarship fund of the University is formed at the expense of allocations from the federal budget and can be replenished from the University's income, as well as at the expense of voluntary contributions from profit-making and non-profit organizations and citizens in accordance with the law of the Russian Federation.

8.7. For academic success and active participation in research work, material incentives are established for students of the University.

8.8. Students for the period of their study can be provided with an accommodation in a dormitory if the University has the appropriate residential accommodation. Residential premises are provided to students in accordance with the procedure established by local regulations of the University.

Each student living in the dormitory shall enter into a contract for hiring of residential premises in the dormitory in accordance with the procedure established by the housing legislation of the Russian Federation.

8.9. Students are guaranteed the freedom to transfer to another educational organization if they successfully pass certification and there is a consent of this educational organization.

A student has the right to switch from one academic program and (or) form of education to another academic program and (or) form of education in the presence of vacant places.

8.10. A student has the right to receive free education instead of paid education in cases and in the manner established by the law of the Russian Federation.

The transition from paid education to free education is carried out if there are vacant places financed using budgetary appropriations from the federal budget for the corresponding academic program, area of specialization, field of study and form of education in the corresponding course.

The decision to transfer a student from paid education to free education is made by a commission specially established by the University, taking into account the opinion of the council of students, student trade union (if any) and the council of parents (if any, in relation to minor students). The composition, powers and procedure of operation are determined by the University independently.

8.11. For failure to fulfil or violation of this charter, internal regulations, rules of residence in dormitories and other local regulations of the University, students may be subject to disciplinary punishments in accordance with the procedure established by the law of the Russian Federation.

8.12. Educational relations are terminated due to the expulsion of a student from the University:

- 1) when the education is received (completion of education);
- 2) ahead of schedule on the grounds established by the law of the Russian Federation: at the initiative of a student or parents (legal representatives) of the minor student; at the initiative of the University; for circumstances beyond the control of the parties.

8.13. A student is expelled on the basis of the order of the University on the

expulsion of the student.

The expulsion procedure is established by the local regulation of the University.

The relationship between the student and the University ends from the date the student is expelled from the University.

8.14. A person expelled from the University, at the initiative of the student until the completion of the basic professional academic program, has the right to be restored to study at the University within 5 years after being expelled from the University if there are vacant places with the preservation of previous conditions of study, but not earlier than the end of the academic year (semester) in which the specified person was expelled.

The procedure for restoration at the University is determined by a local regulation of the University.

8.15. The University has positions of pedagogical and academic employees being academic and teaching staff; engineering, administrative, economic, production, education auxiliary, medical, pharmaceutical and other employees of the University.

The employment of University employees is carried out in accordance with the procedure established by the law of the Russian Federation.

8.16. The positions of teaching staff include the posts of dean of the faculty, head of the department, professor, assistant professor, senior teacher, teacher, assistant. The teaching staff are classified as academic teaching staff of the University.

8.17. Positions of academic specialists include the positions of director of a research institute, head of a laboratory (department), chief researcher, leading researcher, senior researcher, researcher, junior researcher.

8.18. Persons with higher education and the necessary qualifications are admitted to pedagogical activities at the University, which shall be proved by relevant documents.

8.19. Positions of academic and teaching staff are filled in accordance with the procedure established by the law of the Russian Federation.

In cases stipulated by the law of the Russian Federation, the conclusion of an employment contract for filling the posts of academic and teaching staff, as well as the transfer of academic and teaching staff to the appropriate positions, is preceded by election by competition for filling the corresponding position.

In order to confirm the suitability of the employee for the position of academic or teaching staff (with the exception of academic and teaching employees with whom employment contracts have been concluded for a definite period), certification is carried out within the terms determined by the local regulatory act of the University, but not more often than once every 2 years and at least once every 5 years.

8.20. The positions of medical and pharmaceutical employees at the University are filled with persons entitled to carry out medical activities and pharmaceutical activities in accordance with the law in the field of public health.

8.21. University employees have the right to:

- 1) elect and be elected to the Academic Board of the University;
- 2) participate in the discussion and solving of issues related to the activities of the University;
- 3) use libraries and information resources free of charge, have access to information and telecommunication networks and databases, educational and methodological

materials, museum collections, material resources and technical facilities of the University necessary for the qualitative implementation of pedagogical, scientific or research activities at the University, in accordance with the procedure established by local regulations of the University;

4) use educational, methodological and scientific services of the University free of charge in the manner established by the law of the Russian Federation or local regulations of the University;

5) appeal against the University's acts in accordance with the procedure established by the law of the Russian Federation.

8.22. University employees shall:

1) comply with the requirements of the law of the Russian Federation, this charter, local regulations of the University;

2) fulfill in good faith the labor duties imposed by the employment contract, comply with the internal labor regulations and requirements of the University's regulatory acts and comply with the decisions of the University's management bodies, occupational health and safety requirements;

3) maintain order and discipline on the territory of the University, treat the property of the University with due care;

4) timely inform the administration of the University about the impossibility for good reasons to fulfill the duties assigned to them;

5) not disclose personal data of employees and students of the University;

6) not disclose the state and other secret protected by the law of the Russian Federation.

8.23. University employees bear other duties and enjoy rights in accordance with the law of the Russian Federation, this charter, employment contracts, internal labor regulations, job descriptions and other local regulations of the University.

8.24. For success in educational, scientific and other activities provided for by this charter, incentives are applied to the employees in the manner established by the law of the Russian Federation.

8.25. The working hours of employees of the University are determined by the internal labor regulations in accordance with the labor law of the Russian Federation and other regulatory legal acts containing labor law provisions, collective bargaining agreement, agreements, and for employees whose working hours differ from those established according to the general rules at the University – by an employment contract.

The working hours of the academic and teaching staff of the University are determined by the internal labor regulations, other local regulations of the University, an employment contract, work schedules and a schedule of classes in accordance with the requirements of the labor law of the Russian Federation and taking into account the specific features established by the federal executive body exercising the functions of developing state policy and statutory regulation in the field of education.

8.26. The University creates the necessary conditions for advanced training of academic and teaching and other employees.

8.27. The remuneration system at the University is established by the regulation on remuneration adopted by the Academic Board of the University and approved by the rector of

the University in accordance with the applicable law of the Russian Federation.

8.28. Teachers (including administrative officers whose activities are related to the educational process) are paid monthly monetary compensation in the amount determined by the law of the Russian Federation in order to assist in providing them with publishing products and periodicals.

8.29. The dismissal of employees is allowed in the manner and on the terms established by the law of the Russian Federation.

9. Training of academic, academic and teaching staff, advanced training of academic and teaching staff

9.1. Training of academic, academic and teaching staff at the University is carried out in the following forms:

postgraduate study;
doctoral studies.

9.2. Training of academic, academic and teaching staff in the forms specified in this charter is arranged in accordance with the law of the Russian Federation on the basis of the provisions on appropriate training developed by the University.

9.3. Advanced training of academic and teaching staff of the University is carried out at least once every 5 years in educational and scientific organizations through education, internships, preparation and defense of theses, participation in seminars, as well as using other types and forms of advanced training.

9.4. Advanced training of academic and teaching staff can be financed both at the expense of the federal budget, and at the expense of legal entities and individuals under agreements with educational and scientific organizations.

10. Property and financial support of the University

10.1. In order to ensure statutory activities, the University has federal property on the basis of operational management.

Land plots necessary for the University to fulfill its statutory goals and tasks are provided to it on the basis of permanent (unlimited) use.

Cultural heritage sites (historical and cultural monuments) of the peoples of the Russian Federation, cultural values, natural resources (with the exception of land plots) limited for use in civil circulation or withdrawn from civil circulation are assigned to the University on the terms and in the manner determined by federal laws and other regulatory legal acts of the Russian Federation.

The University is entitled to acquire property using funds from income-generating activities in the manner established by the law of the Russian Federation.

10.2. The property of the University is federal property. The university is responsible for the preservation, targeted and effective use of the property assigned to it, ensuring the registration of the specified property in accordance with the procedure established by the law of the Russian Federation, including property acquired using funds derived from income-generating activities, and is required to provide information on property acquired by the

University using funds from income-generating activities, to the federal executive body that maintains the register of federal property.

10.3. The University exercises the right to own, use and dispose of the property assigned to it on the basis of operational management of property, in the manner established by the law of the Russian Federation and this charter.

The University is liable for its obligations to the extent of the property that may be subject to levy of execution under the law of the Russian Federation. The owner of the property shall not be liable for the obligations of the University, except for cases established by the law of the Russian Federation.

10.4. It is prohibited for the University to make transactions, the possible consequences of which are the alienation or encumbrance of property assigned to the University on the basis of operational management, or property acquired using funds allocated to it from the federal budget or the budget of the state extra-budgetary fund, unless otherwise established by the law of the Russian Federation.

Without the consent of the owner, the University shall not have the right to dispose of particularly valuable movable property assigned to it by the owner or acquired by the University using the funds allocated to it by the owner for the purchase of such property, as well as real estate.

The University has the right to dispose of the remaining assets under the right of operational management, unless otherwise provided by the law of the Russian Federation.

The University is not entitled to place funds on deposits with credit institutions, as well as to make transactions with securities, unless otherwise provided by the law of the Russian Federation.

The financial support for ensuring the fulfillment of the state assignment is provided taking into account the costs of maintaining real estate and especially valuable movable property, assigned to the University by the founder or acquired by the University using funds, allocated to it by the founder for the purchase of such property, expenses for payment of taxes, where the subject of taxation is the relevant property, including land plots, and other costs incurred by the University in performing a state assignment.

In case of leasing out, with the consent of the Ministry of Real Estate, the real estate and especially valuable movable property assigned to the University by the founder or acquired by the University using the funds allocated to it by the founder for the purchase of such property, the founder shall not allocate financial support for the maintenance of such property.

10.5. If the University enters into a major transaction, as well as an interested party transaction determined in accordance with the criteria established by Article 27 of the Federal Law of No. 7-FZ dd. 12.01.1996 "On Non-Profit Organizations", such transactions shall be approved by the Ministry.

10.6. The University may transfer to non-profit organizations as their founder or participant funds (unless otherwise provided by the terms of their provision) and other property, except for especially valuable movable property assigned to it or acquired using the funds allocated to it by the owner for the purchase of such property, as well as real estate only subject to obtaining prior consent of the Ministry.

10.7. The rights of the University to intellectual property created by it in the course

of its activities are regulated in accordance with the law of the Russian Federation.

10.8. Control over the use of property under the operational management of the University is carried out by the Ministry and the Federal Property Management Agency.

10.9. The right of operational management of the University's property is terminated on the grounds and in the manner provided for by the law of the Russian Federation for the termination of ownership.

10.10. The University is entitled to be a founder in accordance with the procedure established by the law of the Russian Federation (including together with other persons) of business entities and business partnerships, the activities of which include practical use (implementation) of intellectual property (computer programs, databases, inventions, utility models, industrial designs, selection achievements, integrated circuit topologies, production secrets (know-how), exclusive rights to which belong to the University (including together with other persons)).

The proceeds from the disposal of shares or participatory interests in the authorized capital of business entities and contributions to the share capital of business partnerships, the founder (member) of which is the University, part of the profits of business entities and business partnerships received by the University (dividends), are transferred to the University that may dispose of them at its own discretion.

10.11. Sources of formation of assets of the University:

- 1) property assigned to the University on the basis of operational management in the manner established by the law of the Russian Federation;
- 2) property acquired by the University using the funds from the federal budget and funds received from income-generating activities;
- 3) other sources of receipt of property set forth in the applicable law of the Russian Federation.

10.12. Sources of financial support of the University:

- 1) subsidies from the federal budget for financial support of fulfillment of the state assignment for the provision of services (performance of work);
- 2) subsidies from the federal budget for other purposes;
- 3) budgetary investments;
- 4) funds received from income-generating activities;
- 5) funds received during reimbursement of operating, utility and administrative services costs from tenants;
- 6) funds received from the lease of premises under the right of operational management in the manner and cases provided for by the law of the Russian Federation;
- 7) funds received for accommodation in dormitories assigned to the University on the basis of operational management;
- 8) charitable and target contributions, gifts and voluntary donations, property transferred by will;
- 9) funds received as payment for medical services, including under voluntary and compulsory health insurance contracts;
- 10) funds received from the collection and delivery of scrap and waste of precious metals with the subsequent use of these funds in the manner established by the law of the Russian Federation;

- 11) funds received in the form of grants for scientific activities;
- 12) other sources stipulated by the law of the Russian Federation.

10.13. The University shall be entitled to:

- 1) procure goods (works, services) to meet the public needs necessary for the implementation of the University's activities at the expense of the federal budget and other sources of financial support;
- 2) participate in scientific and research and practical conferences, congresses, symposia, seminars and exhibitions;
- 3) perform the functions of the state procurement authority (customer) for the design, reconstruction, expansion and technical re-equipment, overhaul of capital construction facilities under the right of operational management, as well as for the design and construction of new facilities transferred to operational management of the University;
- 4) organize capital repairs and conduct scheduled maintenance of buildings, structures, constructions under the operational management of the University;
- 5) participate in tenders for the performance of research work, which are financed, i.a. using grants (lots), as well as funds allocated for the implementation of state (federal, regional, departmental, sectoral, innovative) and commercial programs;
- 6) create temporary creative teams consisting of full-time employees, i.a. with the involvement of students, postgraduates and experts on the basis of civil law contracts. If necessary, involve other organizations as co-contractors.

10.14. The University shall:

- 1) provide accommodation in a dormitory for the period of training of persons in need of living space provided that the University has available residential accommodation;
- 2) create conditions for medical care for students and employees of the University in accordance with the law of the Russian Federation;
- 3) ensure the fulfillment of its obligations in accordance with the state assignment, the plan of financial and economic activities and within the limits of funds received in the prescribed manner from the income-generating activity;
- 4) submit information on property, including those acquired at the expense of funds received from income-generating activities, to the federal executive body that maintains the register of federal property;
- 5) carry out budget accounting of income-generating activities, provide budgetary reporting in the manner established for budgetary institutions by the federal executive body that performs the functions of developing state policy and statutory regulation in the field of budgetary activities.

11. International activities of the University

11.1. The University has the right to carry out international activities in the field of higher education and further professional education, scientific and medical activities in accordance with the law of the Russian Federation and international treaties of the Russian Federation.

The international activities of the University, including the conclusion of treaties within the framework of international cooperation, are carried out by the University

independently.

11.2. The main areas of international activity of the University are:

- 1) sending students, academic and teaching staff of the University to foreign educational organizations, which includes the provision of students with special scholarships for studying abroad, as well as the admission of foreign students, academic and teaching staff to the University, for the purpose of training, advanced training and improving scientific and educational activities, i.a. as part of international academic exchange;
- 2) conducting joint scientific research with foreign partners, conducting basic and applied scientific research in the field of education, joint innovative activities;
- 3) development and implementation of academic programs and scientific programs in the field of education together with international or foreign organizations;
- 4) participation in competitions for grants of various international organizations in the field of implementation of international research programs;
- 5) participation in the activities of international organizations and conducting international educational, scientific, research and technical projects, congresses, symposia, conferences, seminars or self-facilitated holding of these events, as well as the exchange of educational and scientific literature on a bilateral and multilateral basis;
- 6) participation in the network form of implementation of academic programs;
- 7) implementation of other forms of international cooperation provided for by the law of the Russian Federation.

12. Reorganization and liquidation of the University

12.1. The reorganization of the University in the form of a merger, division, separation (if the legal entity established as a result of a merger is a federal government institution) or accession (in the case of accession of a federal budgetary or autonomous institution to a government institution) may be carried out by decision of the Government of the Russian Federation.

The decision on reorganization of the University in the form of a merger or accession, except for the above cases, is adopted by the Ministry.

If, as a result of the reorganization, the jurisdiction of the University changes, the decision on reorganization is made by the Government of the Russian Federation.

Liquidation of the University may be carried out by decision of the Ministry or by a court decision on the basis and in the manner established by the law of the Russian Federation.

12.2. In case of reorganization and liquidation of the University, employees are provided with guarantees and compensation in accordance with the law of the Russian Federation.

12.3. When reorganizing the University, the necessary amendments are made to the charter and the unified state register of legal entities. The reorganization entails the transfer of the rights and obligations of the University or part thereof to its successors in accordance with the law of the Russian Federation.

12.4. During the reorganization of the University, all documents (managerial, financial and economic, personnel, etc.) are transferred to successors in the manner

established by the law of the Russian Federation.

12.5. The Liquidation Commission is established by the Ministry and carries out activities related to the liquidation of the University in accordance with the law of the Russian Federation. The Liquidation Commission on behalf of the University being liquidated acts in court. The Liquidation Commission draws up liquidation balance sheets and submits them for approval to the Ministry.

12.6. Liquidation of the University entails the termination of its rights and obligations without their transfer in succession to other persons.

The immovable property of the liquidated University remaining after satisfaction of creditors' claims, as well as immovable property, which in accordance with the law of the Russian Federation cannot be levied for the obligations of the liquidated University, is transferred by the Liquidation Commission to the Federal Agency for State Property Management.

The movable property of the liquidated University remaining after satisfaction of creditors' claims, as well as movable property, which in accordance with the law of the Russian Federation cannot be levied for the obligations of the liquidated University, is transferred by the Liquidation Commission to the to the Ministry.

12.7. Upon liquidation of the University, documents intended for permanent storage of scientific and historical significance are transferred to state storage in state archives. Personnel records (orders, personal files and record cards, personal accounts, etc.) are transferred for storage to the archival collections at the location of the University.

Documents shall be transferred and regularized by and at the expense of the University in accordance with the requirements of archival authorities.

12.8. Liquidation of the University shall be assumed complete, and the University shall be assumed to have terminated its activity after a record is made in the Unified State Register of Legal Entities.

12.9. In the event of reorganization, liquidation of the University or termination of work using information constituting a state secret, the University shall take measures to ensure the protection of this information and its media, including their protection and fire safety. In this case, the media of the information constituting the state secret shall be destroyed in the prescribed manner, submitted for archival storage, or transferred.

Total bound, numbered
and sealed: 36 sheets

Deputy Director of the Department
for Infrastructure Development and Public
Private Partnership (*signature*) V.D. Izotov

Seal:

Ministry of Health of the Russian Federation
ADMINISTRATIVE DEPARTMENT (ILLEGIBLE)
No. 2