



Ministry of Health of the Russian Federation

**Federal State Budgetary Educational Institution of Higher Education
“North-Western State Medical University named after I.I. Mechnikov”
under the Ministry of Health of the Russian Federation**

(FSBEI HE NWSMU named after I.I. Mechnikov under the Ministry of Health
of the Russian Federation)

PASSED

At the meeting of the Academic Board of
FSBEI HE NWSMU named after
I.I. Mechnikov under the Ministry of
Health of the Russian Federation
Minutes No. 10 dated November 30, 2018

APPROVED

At the meeting of the Board of Students of
FSBEI HE NWSMU named after
I.I. Mechnikov under the Ministry of
Health of the Russian Federation
Minutes No. 2 dated November 21, 2018
Chairman of the Council of Students
of FSBEI HE NWSMU
named after I.I. Mechnikov under the
Ministry of Health of the Russian
Federation
(signature) M.V. Schutsky
November 21, 2018

ADOPTED

by Rector
of FSBEI HE NWSMU named after
I.I. Mechnikov under the Ministry of Health
of the Russian Federation

(signature) S.A. Sayganov

29.11.2018

Seal:

MINISTRY OF HEALTH OF THE RUSSIAN FEDERATION
FEDERAL STATE BUDGETARY EDUCATIONAL
INSTITUTION OF HIGHER EDUCATION
“NORTH-WESTERN STATE MEDICAL UNIVERSITY NAMED
AFTER I.I. MECHNIKOV” UNDER THE MINISTRY OF HEALTH
OF THE RUSSIAN FEDERATION
(FSBEI HE NWSMU named after I.I. MECHNIKOV UNDER THE
MINISTRY OF HEALTH OF THE RUSSIAN FEDERATION)
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REGULATIONS

**on the volunteer center of Federal State Budgetary Educational Institution of Higher
Education “North-Western State Medical University named after I.I. Mechnikov”
under the Ministry of Health of the Russian Federation**

1. General Provisions

1.1. These Regulations establish the foundations of organization, principles, goals and objectives of volunteer activities in the Federal State Budgetary Educational Institution of Higher Education “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation (hereinafter referred to as the “University”).

1.2. The Volunteer Center of FSBEI HE “North-Western State Medical University named after I.I. Mechnikov” under the Ministry of Health of the Russian Federation (hereinafter referred to as the “Center”) is a voluntary association of students engaged in the organization of the volunteer activities at the University.

1.3. As part of the University’s participation in the Federal Project “Development of Regional Health Care”, the Center is part of the project management office for the development of regional health care in the Vologda, Pskov, Kaliningrad regions, and the Republic of Karelia.

1.4. These Regulations are developed in accordance with:

- Federal Law No. 273-FZ dd. 29.12.2012 “On Education in the Russian Federation”;
- Federal Law No. 135-FZ dd. 11.08.1995 “On Charitable Activities and Volunteering”;
- other regulatory legal acts of the Russian Federation;
- the Charter of the University and other local acts of the University.

1.5. Volunteer activities are carried out by students on the basis of the following principles:

- volunteering (no one can be forced to volunteer);
- gratuitousness (volunteer’s work is not rewarded);
- integrity (a volunteer who undertakes to perform a particular work must fulfill this obligation);
- respect for human rights and freedoms in volunteering;
- legality (the activities of the volunteer should not contradict the law of the Russian Federation).

1.6. In its activities, the Center is guided by the applicable law of the Russian Federation, the Charter of the University, other local acts of the University, these Regulations.

2. Basic concepts used in the Regulations

2.1. Definitions and terms used in the text of these Regulations are used in the following meaning:

2.1.1. **Volunteer activity** is a voluntary consolidated socially oriented, socially useful activity carried out by students through the performance of work, the provision of services, without receiving monetary or material remuneration.

2.1.2. **Volunteering (voluntary work)** is a voluntary undertaking to provide gratuitous assistance.

2.1.3. **A volunteer** is a person who voluntarily engages in socially useful activities on a gratuitous basis.

2.1.4. **Unpaid labor** is free, unpaid work.

3. Goals and objectives of the Center

3.1. The goal is to organize, coordinate, develop and support the University’s volunteer activities.

3.2. Objectives:

- promoting and popularizing volunteer values at the University;
- involvement of students in voluntary free assistance to various categories of the population;
- determining the areas of activities of volunteers at the University;
- development and implementation of effective mechanisms, forms and methods of work of the Center;
- coordination of interaction of the Center with other volunteer associations;
- summarizing experience in the implementation of volunteer projects and preparing proposals for the further development of volunteer activities;
- ensuring interaction with other volunteer associations in order to exchange experience and subsequent introduction of innovative forms and methods of work;
- organization and holding of socially significant events at the University.

4. Organization of the Center's activities

4.1. The Center is created on the basis of the University facilities from among students.

4.2. The current management of the Center's activities is carried out by the head of the Center elected by general open voting.

4.3. The head of the Center manages all the activities of the Center and is responsible for its activities to the assistant Vice-Rector for Educational and Social Work, the Academic Board, Vice-Rectors for relevant areas of activity, the Rector of the University.

4.4. The Center is run by an assistant Vice-Rector for Educational and Social Work. Department for Educational Work of the University coordinates the activities of the Center

4.5. The competence of the Head of the Center includes:

4.5.1. General management of the Center's activities.

4.5.2. Organization and coordination of the work of the Center in accordance with the approved work plan.

4.5.3. Representation of the Center in other institutions and organizations.

4.5.4. Determination of competence of volunteers of the Center.

5. Interaction with structural divisions of the University

5.1. In its work the Center actively cooperates with other structural divisions of the University (policlinic, faculties, institutes, departments, divisions, departments, etc.).

5.2. The interaction of the Center with structural divisions is carried out on the basis of mutually beneficial cooperation in order to effectively use the creative potential of the academic and teaching staff and technical facilities of all structural divisions of the University.

6. Rights and obligations of the head and volunteers of the Center

6.1. The Head of the Center shall:

6.1.1. Create all the necessary conditions for the volunteer to carry out volunteer activities.

6.1.2. Organize practical activities of the volunteer.

6.1.3. Monitor and be responsible for the activities of the volunteer.

6.1.4. Explain to the volunteer his/her rights and obligations.

6.1.5. Ensure that the volunteer passes a briefing on the necessary safety precautions during volunteer activities.

- 6.1.6. Resolve conflict situations arising in the course of volunteer activities.
- 6.1.7. Organize training seminars and training sessions for volunteers.
- 6.1.8. Report quarterly on its activities to the Assistant Vice-Rector for Educational and Social Work and, if necessary, to the Rector and Academic Board of the University.
- 6.2. The Head of the Center has the right to:
 - 6.2.1. Require the volunteer to report on the work done.
 - 6.2.2. Refuse volunteer services in case of violation of the principles of volunteer activity, poor-quality performance of the assigned work, violation of discipline, incorrect behavior.
- 6.3. The volunteer is obliged to:
 - 6.3.1. Follow the goals and principles of volunteering.
 - 6.3.2. Fulfill its obligations in good faith.
 - 6.3.3. Notify in advance the head of the Center of the desire to stop the volunteer activities.
 - 6.3.4. When performing volunteer activities, comply with the applicable law of the Russian Federation, local acts of the University, these Regulations.
- 6.4. The volunteer has the right to:
 - 6.4.1. Carry out activities based on their aspirations, abilities and needs.
 - 6.4.2. Receive all necessary information to perform the set tasks.
 - 6.4.3. Make proposals when discussing forms and methods of volunteer activities.
 - 6.4.4. Stop volunteering, having previously notified the head of the Center.

7. Reorganization and liquidation of the Center

7.1. The establishment, reorganization and liquidation of the Center is carried out in the manner prescribed by the Charter and local acts of the University.

7.2. In case of reorganization of the Center, these Regulations and other local acts of the University shall be amended at the suggestion of the Assistant Vice-Rector for Educational and Social Work.